

Annex "A"

TABLE OF RATING FACTORS FOR LEASE OF VENUE

	RATING FACTORS	WEIGHT (%)	RATING
I.	Availability	100	
II.	Location and Site Condition		
	1. Accessibility	60	
	2. Parking Space	40	
		100	
III.	Neighborhood Data		
	1. Sanitation and health condition	25	
	2. Police and fire station	25	
	3. Restaurant / Other food establishments	25	
	4. Banking and Postal	25	
		100	
IV.	Venue		
	1. Structural condition	10	
	2. Functionality		
	a. Conference Rooms / Banquet Area	14	
	b. Room arrangement	15	
	c. Light, ventilation and air conditioning	5	
	d. Space requirements	10	
	3. Facilities		
	a. Water supply and toilet	4	
	b. Lighting system	5	
	c. Elevators	1	
	d. Fire escapes	1	
	e. Fire-fighting equipment	1	
	f. Internet and Telecommunications	4	
	g. Audio-visual equipment	5	
	4. Other requirements		
	a. Maintenance	5	
	b. Attractiveness	5	
	c. Security	5	
	5. Catering Services	5	
	6. Client's satisfactory rating	5	
		100	
I.	Availability	x 40%	
II.	Location and Site Condition	x 20%	
III.	Neighborhood Data	x 20%	
IV.	Venue	x 20%	
FACTOR VALUE			

Note: Passing rate is at least "75". A bid is determined to be responsive if it is equal to or higher than the passing rate.